

INFORMATIONAL LETTER NO. 2113-MC-FFS-D

DATE: March 12, 2020

TO: All Iowa Medicaid Providers

APPLIES TO: Managed Care (MC), Fee-for-Service (FFS), Dental (D)

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: New Webpage, Search Options for Informational Letters (ILs)

EFFECTIVE: April 2, 2020

The IME publishes provider bulletins called ILs that are necessary to clarify and explain new and existing programs and policies. ILs are an important cross reference for any new policy changes that have been implemented but are not yet reflected in the published Provider Manual.

ILs are organized on the Department's website by their year of publication and then in descending numerical order.

Effective April 2, 2020, the webpage where the ILs are posted is changing and will have a new look and new search options. Because of this, any Internet favorites, or bookmarks, you had for the Department's ILs will need to be updated.

The new IL webpage will display a search bar with the latest 10 published ILs underneath. To access previous ILs, users can type in a keyword or phrase in the search bar, or choose one or more of a series of suggested choices under the following drop-down menus: provider type, provider topic, or program.

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Provider Types

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Provider Topics

☐ Affordable Care Act (ACA)
☐ Billing / Claims
☐ Coding

Programs

☐ Assessments
☐ Breast and Cervical Cancer (BCCT)
☐ Consumer Choices Option (CCO)

Year

Search results will be displayed at the bottom of the page and may continue onto additional pages, if necessary. Search results will include all ILs that have the keyword or phrase listed in the title of the IL, or were tagged by IME staff as being a relevant provider topic or program.

Search results can then be sorted by name, issue date or effective date. Users will continue to have the ability to search for ILs by year of publication by typing in a year in the appropriate field.

Providers who have subscribed to receive email notifications will continue to be notified when applicable ILs are published. These providers can update their subscription list at any time by logging in with their Iowa Medicaid Portal Access (IMPA) account information on the new IL webpage.

Those who wish to sign-up for specific IL notification emails can do so by registering for an IMPA account.

Users do not need an IMPA account to view ILs, or search for ILs.

If you have questions, please contact the IME Provider Services Unit at 1-800-338-7909, or email at imeproviderservices@dhs.state.ia.us.